



2026 SPRING EXCHANGE PROGRAMME





Contents

Important Dates /Requirements	2
Application Procedure	3
Required Documents (OECD Countries)	4
Required Documents (Non-OECD Countries)	5
Required Documents (Chinese nationals)	6
Housing	7
Cultural Activity	8
List of Courses (Korean Track/Korean Language courses for exchange students)	9
List of Courses (English Track)	10
List of Courses (Chinesa Track)	11
KLEC (Korean Language Education Centre)	12

CONTACT US

Email: mju_inbound@mju.ac.kr

Telephone: [82-2-300-1512\(9\)](tel:82-2-300-1512)

Address: 34 Geobukgol-ro, Seodaemun-gu,
Seoul, 03674, KOREA

OFFICE OF INTERNATIONAL AFFAIRS

<https://international.mju.ac.kr>

EXCHANGE STUDENT GUIDE SITE

<https://sites.google.com/mju.ac.kr/exchange-guide/home?authuser=0>



@o_ulami

@mju_international



MYONGJI
UNIVERSITY

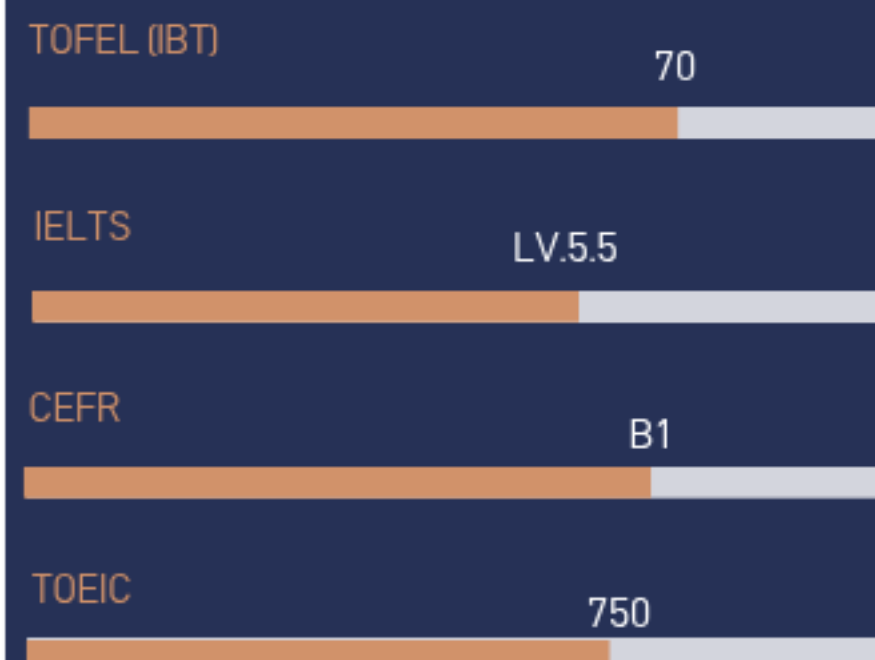
Important Dates and Requirements

Nomination & Application Open	Monday, 27 October 2025
Nomination & Application Deadline	Saturday, 29 November 2025 (KST)
Orientation (<i>Mandatory</i>)	Thursday, 26 February 2026
Beginning of Term	Monday, 2 March 2026
End of Term	Friday, 12 June 2026 (dates may change)

ADMISSION REQUIREMENT

ENGLISH/ KOREAN PROFICIENCY

ENGLISH TRACK



KOREAN TRACK



CHINESE TRACK



ELIGIBILITY

Student must:

- » **Be nominated by** their home institution as an exchange applicant
- » **Completed at least one year (2 semesters)** of study
- » **Meet** the Myongji University's undergraduate **language proficiency (or equivalent)**

Application Procedure

Contact your Home University

Students should contact the international office at their home university to begin the application process



Get nomination & Instructions

Nominated students must follow their home university's instructions to start the MJU online application.



Complete Online Application

Students must complete the application form at <http://international.mju.ac.kr>
Please refer to the list below for the required documents



Receive acceptance from MJU

The Certificate of Admission, Letter of Acceptance, and other relevant documents will be issued by MJU between late December and early January.



Apply for a student visa

Upon receiving the Certificate of Business Registration, students are required to apply for a visa without delay.



Book your flight ticket

It is recommended that students purchase their flight ticket after obtaining the visa, since timely issuance of the visa cannot be guaranteed



Buy travel insurance

Students are required to obtain travel insurance valid from the date of departure to mid-April (Spring semester).



Apply for KLEC *(If needed)*

Students opting for additional intensive Korean courses are required to apply separately and pay the corresponding fees

Required Documents (OECD Countries)

No	Document	Notes
1	Online Application	http://international.mju.ac.kr
2	Passport Copy (Personal Information Page)	• Ensure that the code on the passport information page is clearly visible • Your passport remains valid for at least one year after the conclusion of the exchange program
3	Guardian (Parental) Consent Form	• It is required to confirm that the student's family is aware of the potential variables and situations that may arise while living abroad.
4	Nomination Form	
5	Statement of Purpose	Free Essay in English or Korean
6	Official Transcript in English	
7	Certificate of Enrollment (English)	No need for an apostille
8	TOPIK, IELTS, TOEFL Test score	if applicable
9	Financial Certificate	• A minimum USD 6,000 (USD 12,000 - 2 semesters exchange students) • The document may be submitted by the applicant or their legal guardian. • In cases where the legal guardian submits the document, proof of the parent-child relationship must be provided. • Screenshots will not be accepted. Only official bank-issued documents are considered valid.
10	Colored ID photo (JPG format)	• Applicants must submit an ID photo taken at a professional photo studio; photos taken with mobile phones are not accepted. • The photo must have a white background and measure 3.5 cm x 4.5 cm. • Bring two copies of the photo when arriving in Korea

- All documents must be uploaded as PDFs, except for the ID photo (JPG).
- Additional documents may be needed for visa application.

OECD COUNTRIES

AUSTRALIA / AUSTRIA / BELGIUM / CANADA / CHILE / COLOMBIA / COSTA RICA / CZECH REPUBLIC / DENMARK / ESTONIA / FINLAND / FRANCE / GERMANY / GREECE / HUNGARY / ICELAND / IRELAND / ISRAEL / ITALY / JAPAN / LATVIA / LITHUANIA / LUXEMBOURG / MEXICO / NETHERLANDS / NEW ZEALAND / NORWAY / POLAND / PORTUGAL / SLOVAK REPUBLIC / SLOVENIA / SPAIN / SWEDEN / SWITZERLAND / TÜRKIYE / UNITED KINGDOM / UNITED STATES

Required Documents (Non- OECD Countries)

No	Document	Notes
1	Online Application	http://international.mju.ac.kr
2	Passport Copy (Personal Information Page)	• Ensure that the code on the passport information page is clearly visible • Your passport remains valid for at least one year after the conclusion of the exchange program
3	Guardian (Parental) Consent Form	• It is required to confirm that the student's family is aware of the potential variables and situations that may arise while living abroad.
4	Nomination Form	
5	Statement of Purpose	Free Essay in English or Korean
6	Official Transcript in English	With average GPA included
7	Certificate of Enrollment (English)	• Applicants from non-OECD countries must have their documents certified by the Korean Embassy for consular confirmation or apostilled by the relevant authority.
8	TOPIK, IELTS, TOEFL Test score	if applicable
9	Financial Certificate	• A minimum USD 8,000 (USD 16,000 - 2 semesters exchange students) • The document may be submitted by the applicant or their legal guardian. • In cases where the legal guardian submits the document, proof of the parent-child relationship must be provided. • Screenshots will not be accepted. Only official bank-issued documents are considered valid.
10	Colored ID photo (JPG format)	• Applicants must submit an ID photo taken at a professional photo studio; photos taken with mobile phones are not accepted. • The photo must have a white background and measure 3.5 cm × 4.5 cm. • Bring two copies of the photo when arriving in Korea

- All documents must be uploaded as PDFs, except for the ID photo (JPG).
- Additional documents may be needed for visa application.

Applicant Type	Requirement	Notes
Countries party to the Apostille Convention	Request Apostille from the competent authority and attach it to your document	Contact the Ministry of Foreign Affairs and Trade for inquiries
Countries not party to the Apostille Convention	Have high school diploma certified by the Korean Embassy in your country of residence, or by the respective embassy/consulate in Korea	Consular confirmation required

Required Documents (Chinese Nationals ONLY)

No	Document	Notes
1	Online Application	http://international.mju.ac.kr
2	Passport Copy (Personal Information Page)	- Ensure that the code on the passport information page is clearly visible - Your passport remains valid for at least one year after the conclusion of the exchange program
3	Guardian (Parental) Consent Form	It is required to confirm that the student's family is aware of the potential variables and situations that may arise while living abroad.
4	Nomination Form	
5	Statement of Purpose	Free Essay in English or Korean
6	Official Transcript in English	With average GPA included
7	Certificate of Enrollment (English)	Applicants from non-OECD countries must have their documents certified by the Korean Embassy for consular confirmation or apostilled by the relevant authority.
	For Chinese students only (Submit ENGLISH version) 中国学生: 学信网在线验证报告(英文版)	In accordance with the new regulation of the Ministry of Education in Korea, required for students holding Chinese citizenship to submit 学信网验证报告. Can be issued from http://www.chsi.com.cn
8	TOPIK, IELTS, TOEFL Test score	if applicable
9	\$8,000美金个人资信证明原件 (一个学期) (2个学期的情况, 需准备\$16,000美金) * 这是加入明知大学交流项目所要提交的入学文件。但是, 请关注签证所需的文件要求, 包括存款证明, 可能会根据韩国领事馆及各地区大使馆的签证申请标准而有所不同。 请注意, 韩国大使馆/领事馆申请签证所需的文件可能 与此处列出的文件不同。	- 申请人必须是本人或其法定监护人。 - 如果是父母, 则提交证明亲子关系的证明。 - 不接受截图, 仅接受银行的官方文件。 <中国学生> - 只能在中国工商银行、中国农业银行、中国银行、中国建设银行办理存款证明 - 务必办理定期冻结存款证明 - 一个学期的交换生, 需定期冻结至 2026.06.13. - 两个学期的交换生, 需定期冻结至 2026.12.13
10	Colored ID photo (JPG format)	- Applicants must submit an ID photo taken at a professional photo studio; photos taken with mobile phones are not accepted. - The photo must have a white background and measure 3.5 cm × 4.5 cm. - Bring two copies of the photo when arriving in Korea

- All documents must be uploaded as PDFs, except for the ID photo (JPG).
- Additional documents may be needed for visa application.

Applicant Type	Requirement	Notes
Countries party to the Apostille Convention	Request Apostille from the competent authority and attach it to your document	Contact the Ministry of Foreign Affairs and Trade for inquiries
Countries not party to the Apostille Convention	Have high school diploma certified by the Korean Embassy in your country of residence, or by the respective embassy/consulate in Korea	Consular confirmation required

HOUSING

SEOUL CAMPUS

As on-campus dormitories are **not available** at the Seoul Campus, students are advised to begin their housing search upon receiving the admission offer.

Recommended partner accommodations that have been frequently used by past and current exchange students can be found on the following website:

<https://sites.google.com/mju.ac.kr/exchange-guide/housing?authuser=0>

YONGIN CAMPUS

Available for exchange students

Room Type: 4-person room (with en-suite bathroom)

Location: On campus —
116 Myongji-ro, Cheoin-gu, Yongin-si, Gyeonggi-do, Republic of Korea

Website:

<https://dorm.mju.ac.kr/dorm/index.do>



CULTURAL ACTIVITY

Exchange students receive a tuition waiver from Myongji University for each semester of study. However, all students are required to pay a student activity fee, which supports various programmes and events organised for international students.

▲ Please note: This fee is non-refundable once paid

» Student Activity fee

The student activity fee is a mandatory charge for all incoming exchange students. It is collected by the Office of International Affairs (OIA) and is used to support student organisations, such as the *International Students Outreach Club* and the International Students Association, in carrying out their activities.

» What is included:

1. Cultural activities
2. World Festival (Spring Semester) or Games Day (Fall Semester)
3. Transportation & Lunch on Orientation Day (Seoul → Yongin Campus)
4. Welcome Kit
5. Korean tutoring sessions (9 sessions)

? FAQ

1. How much is the Activity Fee ?
 - It varies each semester (approx 130,000 KRW)
2. How do I make the payment?
 - **Via Flywire**. You can find the payment link on the application website after completing your online application.
3. Can I get a discount if I do not participate in certain activities?
 - No. There are **no discounts or refunds** for students who choose not to participate in some activities.



List of Courses [Korean Track/ Korean Language course

KOREAN TRACK	
Eligibility	TOPIK 3 or higher
Major	Students Can Choose Any Major
Campus	Depending on the Chosen Major
Courses	Any Courses (all delivered in Korean)

Korean Language Courses for International students (General Education) (International Students ONLY)		
Campus		Courses (Credits)
Seoul Campus	Elective	Introduction to Korean Grammar (3) Introduction to Korean Conversation (3) Introduction to Korean Reading (3) Introduction to Korean Application(3) Basic Korean Conversation (3) Basic Korean Reading (3) Basic Korean Application (3)
Yongin Campus	Elective	Contemporary History of Korea for Foreign Students (3) Introduction to Korean Grammar (3) Introduction to Korean Reading (3) Introduction to Korean Conversation (3)

List of Courses [English Track]

Exchange students are **free to take courses regardless of their major**, except for those courses that have specific prerequisites or eligibility requirements. **Courses are subject to change without prior notice.**

ENGLISH TRACK		
Eligibility		TOEFL 70, IELTS 5.5, TOEIC 750, CEFR B1, CET6 480
Campus	Major	Courses (Credits)
Seoul Campus	Political Science & Diplomacy	International Political Economy (3) International Ethics (3) Principals of Economics (3)
	Digital Media	Research Method in Media (3) Business Communication (3)
	Public Administration	Introduction to leadership and organizational behavior (3) Introduction to Public Administration (3)
	Business Administration & International Business and Trade	Corporate Finance (3) Principles of Marketing (3) Seminar on International Business (3)
	A.I and Software Convergence	Intoduction to Programming 1 (3) DB desing & Imprementation (3)
	Elective	Asian International Relations (3) Globalization and Social Change (3) Understanding of International Development Cooperation (3) Integrative Approach to Global Diversity: Society and Culture(3) Understanding International Politics (3) Introduction to Global Corporate Strategy (3) Korean History and Culture (3) Economy and Business of Korea (3) Business and management (3)
Yongin Campus	Architecture	Construction management(3) Individual workshop (5) *
	Global Civil and Environmental Engineering	Introduction to Smart Infrastructure City (3) Physics (3) * Calculus (3)* Statistics (3)* Environmental Analytical Chemistry (3) Structural Mechanics (3) Transportation Planning (3)
	College of Semiconductor Science and ICT	Machine Learning (3) Databases (3) Operation system (3)

* <https://camu.mju.ac.kr/eng/>

Please kindly ask your students to browse through the above website which lists out the studios run by different professors. Students then choose the studio of their academic interest and send the professor their portfolio for the final approval. This course is 5 credits, which is equivalent to approximately 10 ECTS.

* it is designed for students who have studied the subject for at least one semester.

List of Courses [Chinese Track]

CHINESE TRACK 课语：汉语		
Eligibility		TOPIK 2
Campus	Major	Courses (Credits)
Seoul Campus	Global Korean Language * (General Education courses)	Korean Culture for Foreign Students (3) Global cultures (3) Asian Culture and Tourism Management (3)

* Global Korean Studies (TOPIK Level 2) students at the Seoul Campus are eligible to take general education courses offered in Chinese, as well as Korean language courses designed for international students. The selection of general education courses offered in Chinese may vary each semester.

Yongin Campus

Applicants should select "**Open Major**" when submitting the application. Final placement will be determined according to the student's major at their home university. Further details regarding placement will be provided via email after the application has been submitted.

Year	Semester	Course Dates	[1st period] Registration duration	[2nd period] Registration duration
2026	Spring	2026.03.11. ~ 2026.05.20.	2025.12.08. ~ 2025.12.31.	2026.01.01. ~ 2026.01.16.
	Summer	2026.06.09. ~ 2026.08.18.	2026.03.11. ~ 2026.03.31.	2026.04.01 ~ 2026.04.17.

*Dates are subject to change

Exchange students may choose KLEC sessions based on their study period:

<https://klec.mju.ac.kr/main.php?sMenu=eng>  Click Here for more info

If starting in Spring:

- 1-semester student: Spring Session
- 2-semester student: Spring, Summer, and Fall Sessions

» **Credit Information** *The total number of credits per semester cannot exceed 17*

- Each KLEC session = 6 credits
- If you take 1 KLEC session (6 credits) → You may register for up to 11 undergraduate credits
- If you take 2 KLEC sessions (12 credits) → You may register for up to 5 undergraduate credits

» **Credit allocation:**

- Spring & Summer Sessions → counted as Spring Semester credits
- Fall & Winter Sessions → counted as Fall Semester credits

» **Tuition** *Available only during the application period*

- Exchange students receive a 20% discount per KLEC session





MYONGJI
UNIVERSITY